



Healthy Africa, Empowered People!

PREQUALIFICATION OF SUPPLIERS: ICL/1/2017-2018

I Choose Life – Africa (ICL) is one of the leading Non-Governmental Organizations working across 23 counties in Kenya. As we enter the 2017- 2018 period we wish to invite established and reputable firms to submit their applications for the following goods and service categories. ***The Youth, Women and People with Disability are highly encouraged to apply.***

CATEGORY A	SUPPLY OF GOODS
Code No.	Item Description
ICL/G/01/2017	SUPPLY OF GENERAL OFFICE EQUIPMENTS, OFFICE STATIONERY & OTHER RELATED ITEMS.
ICL/G/02/2017	SUPPLY OF COMPUTERS, LAPTOPS, PRINTERS, SCANNERS, COMPUTER SOFTWARE, LICENCES CONSUMABLES & OTHER PERIFEALS
ICL/G/03/2017	SUPPLY & FITTING OF CURTAINS, DRAPERIES AND BLINDS
ICL/G/04/2017	SUPPLY & PRINTING OF PROMOTIONAL & BRANDED MATERIALS
ICL/G/05/2017	SUPPLY & DELIVERY OF HARDWARE, ELECTRICAL APPLIANCES, FITTINGS & OTHER RELATED ITEMS
ICL/G/06/2017	SUPPLY & DELIVERY OF NEWSPAPERS, PERIODICALS & MAGAZINES
ICL/G/07/2017	SUPPLY & DELIVERY OF FURNITURES
CATEGORY B	PROVISION OF SERVICES
ICL/S/01/2017	PROVISION OF AIR TRAVEL AGENCY SERVICES(IATA REGISTERED APPROVED FIRMS ONLY)
ICL/S/02/2017	PROVISION OF LAN;WAN;INTERNET NETWORKING; WEB; MOBILE & DESKTOP APPLICATION; WEB DESIGN & DEVELOPMENT SERVICES
ICL/S/03/2017	PROVISION OF DESIGN & PRINTING OF PROMOTIONAL BRANDED MATERIALS & OTHER RELATED SERVICES
ICL/S/04/2017	PROVISION OF PHOTOGRAPHY, VIDEO GRAPHIC, PUBLIC ADDRESS SYSTEM & OTHER RELATED SERVICES
ICL/S/05/2017	PROVISION OF GARBAGE COLLECTION SERVICES
ICL/S/06/2017	PROVISION OF OFFICE SECURITY SYSTEM AND GUARD SERVICES
ICL/S/07/2017	PROVISION OF FUEL CARDS
ICL/S/08/2017	PROVISION OF CONFERENCE AND ACCOMODATION FACILITIES
ICL/S/09/2017	PROVISION OF CONSULTANCY
ICL/S/10/2017	PROVISION OF INTERNAL & EXTERNAL AUDIT SERVICES
ICL/S/11/2017	PROVISION OF EVENT ORGANIZATION SERVICES
ICL/S/12/2017	PROVISION OF CATERING SERVICES
ICL/S/13/2017	PROVISION OF TRANSPORT SERVICES
ICL/S/14/2017	PROVISION OF REFRESHEMENT – BISCUITS, SODAS & MILK
ICL/S/15/2017	PROVISION OF MEDICAL COVER FOR STAFF
ICL/S/16/2017	PROVISION OF INSURANCE COVER OF ASSETS
CATEGORY C	REPAIRS AND MAINTENANCE SERVICES
ICL/RS/01/2017	REPAIR & MAINTENANCE OF COMPUTERS, PRINTERS, LAPTOPS, SCANNERS, TELEPHONE, OFFICE EQUIPMENT, MACHINES AND RELATED SERVICES
ICL/RS/02/2017	VEHICLE MAINTENANCE & MANAGEMENT

Interested bidders may obtain more details from the website www.ichooselife.or.ke . Bids are to be submitted after paying KES 2,000 (non-refundable) to **Commercial Bank of Africa (CBA) Mamlaka Branch Account No. 6443250274** or **Cash** receipted at our **field offices**. The prequalification documents are to be hand delivered to: **I Choose Life-Africa Headquarters Riverside Drive 44, Westlands. Or our field offices in Homa Bay, Kericho, Kisumu, Mombasa, Laikipia or Meru.**

Administration & Procurement
 I Choose Life- Africa
 P.O. Box 5166, 00100 NAIROBI,
 Telephone No. 0724255822 / 0734333266

They should be received by **24th February, 2017 at 4.00 p.m.**